

The agenda meeting of the Northampton Township Board of Supervisors was held at 6:00 p.m.

Present were:

Dr. Kimberly Rose
Robert Salzer
Paula Gasper
Barry Moore
Joseph Lombardo

Others present were:

Robert M. Pellegrino, Township Manager
William Wert, Assistant Manager
Ed Mayer, Resident of Churchville, PA

Agenda items were reviewed and discussed.

The regular business meeting of the Northampton Township Board of Supervisors was called to order at 7:00 pm. Members of the Board present were:

Robert Salzer
Dr. Kimberly Rose
Paula Gasper
Barry Moore
Joseph Lombardo

Others present were:

Robert M. Pellegrino, Township Manager
William Wert, Assistant Manager

Pledge of Allegiance

Chairman Salzer led the Pledge of Allegiance followed by a moment of silence.

Oath of Office

The following officials were sworn in by Judge Marriott:

- Elizabeth Youse, Township Auditor
- Barry Moore, Township Supervisor
- Joseph Lombardo, Township Supervisor

Election of Board Chairman for 2026

A motion was made and seconded (Gasper-Lombardo) to elect Robert Salzer as Chairman of the Board of Supervisors for 2026. **Motion Passed 5-0.**

Election of Board Vice-Chairman for 2026:

A motion was made and seconded (Lombardo-Salzer) to elect Paula Gasper as Vice-Chairman for 2026. **Motion Passed 5-0.**

Election of Board Secretary for 2026:

A motion was made and seconded (Rose-Moore) to elect Barry Moore as Board Secretary for 2026. **Motion Passed 5-0.**

Election of Board Treasurer for 2026:

A motion was made and seconded (Gasper-Moore) to elect Joseph Lombardo as Board Treasurer for 2026. **Motion Passed 5-0.**

Appointment of Assistant Secretary for 2026:

A motion was made and seconded (Salzer-Rose) to appoint Robert M. Pellegrino as Assistant Secretary for 2025. **Motion Passed 5-0.**

Board Liaison Appointments:

Chairman Salzer noted that the Board liaison appointments and assignments will be taken into consideration and discussed at the January 28, 2026, Board of Supervisors meeting.

Public Comment:

None was heard.

Resolutions and Motions:

A. Resolution R-26-1 Setting Bond Limits

A motion was made and seconded (Moore-Rose) to adopt Resolution R-26-1 fixing the bond amounts for Township Officers for the 2026 calendar year at \$1,000,000 for the Treasurer, \$1,000,000 for the Township Manager, and \$3,000,000 for the Finance Director.

Motion Passed 5-0

B. Resolution R-26-2 Approving the Real Estate Tax Levy for 2026

A motion was made and seconded (Rose-Moore) to establish the real estate tax millage for the 2026 calendar year as follows: General Fund 10.00 mils, Fire Fund 9.25 mills, Rescue Squad Fund 2.00 mills, Library Services 2.40 mils, Parks and Recreation Services 2.93 mils, Road Maintenance Services 1.00 mils, Road Equipment Fund 0.57 mils, Debt Service Fund 7.10 mils for a total of 35.25 mils. **Motion Passed 5-0**

C. Board of Supervisors Meeting Schedule for 2026

A motion was made and seconded (Lombardo- Gasper) to Set the Board of Supervisor meeting dates for 2026 as follows: Regular business meetings of the Board of Supervisors will be held on January 28, February 25, March 25, April 22, May 27, June 24, July 22, August 26, September 23, October 28, and November 12 (Budget Workshop, 6:00 pm) and 18, December 16 and Reorganization will be held on Monday, January 4, 2027. The Board will meet at 6:00 p.m. before each regular meeting to review the agenda and the televised meeting will begin at 7:00 p.m. **Motion Passed 5-0.**

D. Set 2025 Holiday Schedule for Non-Union Employees

A motion was made and seconded (Moore-Rose) to set the 2026 holiday schedule for non-union employees as follows:

E. Establishment of the Mileage Reimbursement Rate for 2026

A motion was made and seconded (Rose-Gasper) to set the 2026 mileage reimbursement rate at the rate established by the Internal Revenue Service. **Motion Passed 5-0.**

F. Designation of Financial Institutions as Official Depositories for Township Funds

A motion was made and seconded (Gasper-Lombardo) to appoint TD Bank as the Official Depository for township funds in 2026 and designate any banking or financial institution in the township meeting the criteria outlined in Section 708 of the Second-Class Township Code as authorized depositories for the investment of idle funds. **Motion Passed 5-0.**

G. Re-Affirming Providers of Township Insurance Policies

A motion was made and seconded (Lombardo-Moore) to appoint Delaware Valley Insurance Trust, Delaware Valley Workers Compensation Trust, and Delaware Valley Health Insurance Trust as providers for General Liability, Workers Compensation, and Employee Health Insurance, The Hartford Group as brokers for Life Insurance, for Short and Long Term Disability, and Paist & Noe Inc., broker of records for Officer and Employee Bonds. **Motion Passed 5-0.**

H. Resolution R-26-3 Adopting a Fee Schedule for 2026

A motion was made and seconded (Moore-Rose) to approve Resolution R-26-3 adopts the revised Northampton Township fee schedule effective January 7, 2026. **Motion Passed 5-0.**

I. Investment Policy Statement for 2025

A motion was made and seconded (Rose-Gasper) to Reaffirm the investment policy statement, for 2026 that guides the investment of employee pension funds. **Motion Passed 5-0.**

J. Resolution R-26-4 Re-affirming Township Emergency Operations Plans

A motion was made and seconded (Rose-Lombardo) to adopt Resolution R-26-4 reaffirming the Township Emergency Operations Plan and authorizing the Township Emergency Management Coordinator to file the record of adoption with the Bucks County Emergency Management Agency on behalf of the Township. **Motion Passed 5-0.**

Appointment of Professional Consultants:

L. Appointment of Township Solicitor

A motion was made and seconded (Gasper-Lombardo) to appoint Pizzo Rudolph LLC with Joseph Pizzo Esq. serving as Township Solicitor for 2026. **Motion Passed 5-0.**

M. Appointment of Township Engineer

A motion was made and seconded (Lombardo-Salzer) to appoint the firm of Gilmore & Associates and McMahon Associates a Bowman Company as the Township Engineers for 2026. **Motion Passed 5-0.**

N. Appointment of Labor Attorney

A motion was made and seconded (Gasper-Lombardo) to appoint the firm of Offit/Kurman Attorneys with Neil Morris assigned as the Township Labor Attorney for 2026. **Motion Passed 3-2. (With Dr. Rose and Mr. Moore voting nay).**

Board and Commission Appointments:

1. Appointment of Vacancy Chairman

A motion was made and seconded (Lombardo-Rose) to appoint David Breidinger as Chairman of the Vacancy Board for the 2026 calendar year. **Motion Passed 5-0.**

2. Blighted Property Review Committee

A motion was made and seconded (Gasper-Lombardo) to reappoint Township resident Alexandra Solarz and appoint Lynn Roccograndi; **Planning Commission member _____** to the Blighted Property Review Committee to fill a (1) year terms expiring on December 31, 2026. **Motion Passed 5-0.**

3. Building Code Board of Appeals

A motion was made and seconded (Moore-Rose) to reappoint Robert Rooser to the Building Code Board of Appeals to fill a five (5) term expiring on December 31, 2030. **Motion Passed 5-0.**

4. Historical Commission

A motion was made and seconded (Rose-Moore) to reappoint Jordan Succi to the Historical Commission to fill a five (5) year term expiring on December 31, 2030. **Motion Passed 5-0.**

5. Library Board

A motion was made and seconded (Gasper-Lombardo) to appoint Spyros Stavrakas to the Library Board to fill an unexpired term, effective immediately expiring on December 31, 2026 and reappoint Janet Braker and Russell "Chip" Heim to fill two (2) terms on the Library Board expiring on December 31, 2028. **Motion Passed 5-0.**

6. Northampton Bucks County Municipal Authority Board

A motion was made and seconded (Lombardo-Moore) to reappoint Jamie Waters to the Northampton Bucks County Municipal Authority Board to fill a five (5) year term expiring on December 31, 2030. **Motion Passed 5-0.**

7. Planning Commission

A motion was made and seconded (Moore-Lombardo) reappoint Mark Shapiro to the Planning Commission to fill four (4) year terms expiring on December 31, 2029. **Motion Passed 5-0.**

8. Veterans Advisory Commission

A motion was made and seconded (Gasper-Lombardo) to reappoint Kristin Reilly and appoint Warren Harner to the Veterans Advisory Commission to fill two (2) terms expiring on December 31, 2028. **Motion Passed 5-0.**

9. Wall of Honor Committee

Chairman Salzer noted that this appointment will be taken into consideration and discussed at the January 28, 2026, Board of Supervisors meeting. **Motion Passed 5-0.**

10. Zoning Heard Board

A motion was made and seconded (Moore-Gasper) reappoint John Fenningham to the Zoning Hearing Board to a three (3) term expiring on December 31, 2028, and reappoint Dan Wasserstorm and appoint Jason Joines as Zoning Hearing Board Alternates to fill unexpired terms, effective immediately expiring on December 31, 2027. **Motion Passed 5-0.**

Public Comment

Pete Palestina

offered constructive comments regarding the structure of public meetings. He questioned the practice of accepting public comment on agenda items at the beginning of the meeting, noting that items have not yet been discussed or presented, which may limit the public's ability to provide informed feedback.

Robert Pellegrino, Township Manager and Mr. Moore explained that the meeting format was modified around 2011 to prioritize individuals listed on the agenda and to improve meeting efficiency. Mr. Moore added that the agenda is publicly advertised approximately one week in advance, allowing residents adequate time to review agenda items prior to the meeting.

Carolyn Buser Blackman

raised concerns regarding operating budget figures and the township's single-provider refuse collection system. Mr. Pellegrino explained that certain operations are funded through proprietary funds and that the single-hauler system, implemented in 1988, was intended to reduce costs and impacts, with current rates remaining comparable to other municipalities.

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Chairman Salzer concluded the public comment period and adjourned the meeting, noting that any suspected criminal activity should be reported to law enforcement.

The meeting was adjourned at 7:41 p.m.

Respectfully Submitted,

Barry Moore, Secretary