



## **Free Library of Northampton Township**

### **Library Board Meeting**

**February 13, 2025**

**Board Members Present:** Chip Heim (President), Larry Blumenthal (Vice President), Eleanora Rosso (Secretary), Jessica Freundel (Treasurer), Charles Beem, Janet Braker

**Staff Present:** Wayne Lahr (Library Director), Julie Narisi, Finance Director, Northampton Township

**Citizens Present:** Paula Gasper (Board of Supervisors Liaison)

#### **Call to Order**

Vice-President called the meeting to order at 6:30 PM.

#### **Reading of Library Mission and Vision Statement**

Braker read the Mission and Vision Statements.

#### **Approval of December 2024 Minutes**

The Board approved the January 2025 Minutes unanimously.

#### **Library Director Report**

- The Director had a District meeting this morning. The District Advisory Council requires a Library Board member from participating libraries. Board representatives' commitment is three (3) virtual meetings/year: April 3 – voting meeting for the District Negotiated Agreement and 2025-26 Budget; October 9 – County Coordination Funds presentation by District Administrator; December 11 – wrap-up meeting for District libraries' 2025 news. Lahr solicited a volunteer to fill this capacity. A name is needed to be submitted by 2/28.
- On Sunday, April 6, from 11-12:30, the library will hold its Volunteer Luncheon. Library Board members will be invited to attend.
- AARP volunteers are present in the library doing taxes on Tuesdays by appointment. All available appointments are currently booked.
- In a new District-wide (County-wide) service initiative, Auto-renewals will be implemented 3/1 for all checked out items eligible for renewal.

#### **Township Finance Director Presentation, Julie Narisi**

- Narisi reviewed the budgeting process as well as the 2025 Library Budget; Q&A with Board members followed as well.

### Strategic Plan Status

- Priority #1 – Build a Culture of Learning
  - No update
- Priority #2 – Community Partnerships
  - Last week the Library Director hosted the Northampton Township Business Professional Association.
- Priority #3 – Effective Communication
  - Meeting held on 1/29 to look at Logo options being presented by SWELL. Feedback was gathered and reviewed by Library Director and committee chairs. Subsequent conversation was held with SWELL on 2/7 to provide formal response to the presented options.
  - Website redesign proposals have been submitted by 5 of the 6 firms receiving the RFP. Library Director, Freundel and Blumenthal met and narrowed down to 2. Virtual Teams interviews were held with those two firms on 2/12. Decision expected by end of February.
- Priority #4 – Contemporary Facilities (Interior and Exterior)
  - Committee meeting held on 1/17 from 10-12 to review the final two architects (OPN Architects and Kimmel Bogrette), discuss individuals' insights, thoughts, and questions; determine a partner for the library's feasibility project.
  - Recommendation from committee was OPN Architects and decision was made to accept the recommendation of the committee.

### Public Comment

None

### For the Good of the Order / Miscellaneous

None

### Adjournment:

Meeting was adjourned at 8:19 PM.

Respectfully submitted,

*Eleanora K. Rosso*

Eleanora Rosso (Secretary)

2/13/25

Date