



NORTHAMPTON TOWNSHIP CLAIM FOR MAILBOX DAMAGE

**Name of
Claimant:**

Address

City/State/Zip

**Date and Time of
Loss:**

Home Phone

Cell Phone

Email

**Additional
Comments**

Claimant Signature and Date

Mail, Fax, or Drop off this form to: Northampton Township
55 Township Road
Richboro, PA 18954
215-357-6800 Fax: 215-357-1251

Disclaimer; Northampton Township is not admitting to any liability for damages sustained to your mailbox during snow removal based upon the review or payment of your claim. Upon receipt of your claim, Public Works will investigate the issue and you will be notified of the approval or denial of your claim. Your claim must be submitted within 48 hours of the loss. Failure to submit your claim within this time period will result in the denial of your claim. Damages resulting from snow coming off of the plow are not an approvable claim.