

The organizational meeting of the Northampton Township Board of Supervisors was called to order at 6:00 p.m.

Members of the Board of Supervisors present were:

- Adam M. Selisker
- Barry Moore
- Paula Gasper
- Dr. Kimberly Rose
- Robert J. Salzer

Others present were:

- Robert Pellegrino, Township Manager
- William Wert, Assistant Manager

#### **PLEDGE OF ALLEGIANCE**

Chairman Selisker led the Pledge of Allegiance and held a moment of silence in the memory of Daniel Lawrence “Larry” Rubini due to his recent passing and all military and emergency service personnel.

#### **Election of Board Chairman for 2024**

A motion was made and seconded (Rose-Salzer) to elect Adam M. Selisker as Chairman of the Board of Supervisors for 2024.

**Motion Passed 5-0.**

#### **Election of Board Vice-Chairman for 2024:**

A motion was made and seconded (Gasper-Rose) to elect Barry Moore as Vice-Chairman for 2024.

**Motion Passed 5-0.**

#### **Election of Board Secretary for 2024:**

A motion was made and seconded (Salzer-Rose) to elect Paula Gasper as Board Secretary for 2024.

**Motion Passed 5-0.**

#### **Election of Board Treasurer for 2024:**

A motion was made and seconded (Moore-Salzer) to elect Dr. Kimberly Rose as Board Treasurer for 2024. **Motion Passed 5-0.**

#### **Appointment of Assistant Secretary for 2024:**

A motion was made and seconded (Rose-Salzer) to appoint Robert M. Pellegrino as Assistant Secretary for 2024. **Motion Passed 5-0.**

**Board Liaison Appointments:**

Chairman Selisker made the following Board liaison appointments and assignments:

**Adam M. Selisker, Chairman**

- Public Safety
  - Police Protection Services
  - Fire Protection Services
  - Emergency Medical Services
  - Emergency Management
- Northampton Valley Country Club

**Barry Moore, Vice-Chairman**

- Community Development and Planning
  - Code Enforcement
  - Planning Commission
  - Planning and Zoning Administration
  - Zoning Hearing Board
- Financial Affairs
  - Administration
  - Finance
  - Personnel
  - Pension Committee
  - Insurance

**Paula Gasper, Secretary**

- Blighted Property Review Committee
- Free Library of Northampton
- Veterans Advisory Commission

**Dr. Kimberly Rose, Treasurer**

- Parks and Facilities
  - Recreation Programs and Services
- James E. Kinney Senior Center
- PSATS Voting Delegate

**Robert J. Salzer, Member**

- Historical Commission
- Northampton Bucks County Municipal Authority
- Public Works and Facilities

- Public Works Services
- Public Facilities

**Resolutions and Motions:**

Chairman Selisker read the following resolutions and motions into the record and called for a motion at the end and a vote on items A-I.

**A. Resolution R-24-1 Setting Bond Limits**

Resolution R-23-1 fixing the bond amounts for Township Officers for the 2024 calendar year at \$1,000,000 for the Treasurer, \$1,000,000 for the Township Manager, and \$3,000,000 for the Finance Director.

**B. Resolution R-24-2 Approving the Real Estate Tax Levy for 2024**

Establish the real estate tax millage for the 2024 calendar year as follows: General Fund 11.40 mils, Fire and Emergency Medical Services Fund 5.00 mils, Library Services 1.73 mils, Parks and Recreation Services 2.20 mils, Road Maintenance Services 1.0 mils, Road Equipment Fund 0.57 mils, Debt Service Fund 6.10 mils for a total of 28.00 mils.

**C. Board of Supervisors Meeting Schedule for 2024**

Set the Board of Supervisor meeting dates for 2024 as follows: January 24, February 28, March 27, April 17, May 22, June 26, July 24, August 28, September 25, October 23, November 14 (Budget Workshop) - 6:00 p.m., November 20, December 11.

The Board will meet at 6:00 p.m. before each regular meeting to review the agenda and the televised meeting will begin at 7:00 p.m.

**D. Set 2024 Holiday Schedule for Non-Union Employees**

Set the 2024 holiday schedule for non-union employees as follows: January 2-New Year's Day, January 15, Martin Luther King Day, February 19-President's Day, March 29, Good Friday, May 27-Memorial Day, July 4-Independence Day, September 2-Labor Day, October 14-Columbus Day, November 28-Thanksgiving Day, November 29-Day after Thanksgiving Day, December 24-Christmas Eve, December 25-Christmas Day, and December 31, 2024-New Year's Eve. The Township Administration building will be closed starting Monday, December 23, 2024, through Wednesday, January 1, 2025, and reopen on Thursday, January 2, 2025.

**E. Establishment of the Mileage Reimbursement Rate for 2024**

Set the 2024 mileage reimbursement rate at the rate established by the Internal Revenue Service.

**F. Designation of Financial Institutions as Official Depositories for Township Funds**

Appoint TD Bank as the Official Depository for township funds in 2024 and designate any banking or financial institution in the township meeting the criteria outlined in Section 708 of the Second-Class Township Code as authorized depositories for the investment of idle funds.

**G. Re-Affirming Providers of Township Insurance Policies**

Appoint Delaware Valley Insurance Trust, Delaware Valley Workers Compensation Trust, and Delaware Valley Health Insurance Trust as providers for General Liability, Workers Compensation, and Employee Health Insurance, The Hartford Group as brokers for Life Insurance, for Short and Long Term Disability, and Paist & Noe Inc., as the broker of record for Employee Performance and Public Official Bonds for the year 2024 or until they are replaced..

**H. Resolution R-24-3 Adopting a Fee Schedule for 2024**

Resolution R-24-3 adopts the revised Northampton Township fee schedule effective January 3, 2024.

**I. Investment Policy Statement for 2024**

Re-affirm the investment policy statement, for 2024 that guides the investment of employee pension funds.

**Motion:**

A motion was made and seconded by (Moore and Rose) to approve items A-I as outlined in the minutes and by the Board Chairman Adam M. Selisker.

**Motion Passed 5-0.**

**Appointment of Professional Consultants:**

**J. Appointment of Township Solicitor**

A motion was made and seconded (Salzer-Moore) to appoint Rudolph, Clark LLC with Joseph Pizzo as special counsel as Township Solicitor for 2024. **Motion Passed 5-0.**

**K. Appointment of Township Engineer**

A motion was made and seconded (Gasper-Salzer) to appoint the firm of Gilmore & Associates and McMahon Associates a Bowman Company as the Township Engineers for 2024.

**Motion Passed 5-0.**

**L. Appointment of Labor Attorney**

A motion was made and seconded (Salzer-Moore) to appoint the firm of Offit/Kurman Attorneys with Neil Morris assigned as the Township Labor Attorney for 2024.

**Motion Passed 4-1. (With Dr. Rose voting nay).**

**Board and Commission Appointments:**

Chairman Selisker read the following appointments into the record and called for a motion at the end and a vote on items under (O) Appointments to Boards and Commissions sections 1-9.

**1. Appointment of Vacancy Chairman**

Appoint David Breidinger as Chairman of the Vacancy Board for 2024.

**2. Appointment to Blighted Property Committee**

Appoint Alexandra Solarz to the Blighted Property Committee to fill an expired term through 12/31/2024.

Appoint Richard Smith to the Blighted Property Committee to fill an expired term through 12/31/2024.

**3. Appointment to the Building Code Board of Appeals**

Appoint Robert Rosser to the Building Code Board of Appeals to fill an *unexpired* term through 12/31/2025.

Appoint Raymond Foisy to the Building Code Board of Appeals to fill an expired term through 12/31/2028.

**4. Appointment to the Historical Commission**

Appoint Melissa Foulke to the Library Board to fill an *unexpired* term through 12/31/2026

Appoint Gregory Beatty to the Library Board to fill an *unexpired* term through 12/31/2026

Appoint Eric Ebert to the Library Board to fill an *unexpired* term through 12/31/2027

**5. Appointment to the Library Board**

Appoint Dr. Michael May to the Library Board to fill an expired term through 12/31/2026.

Appoint Larry Blumenthal to the Library Board to fill an expired term through 12/31/2026.

**6. Appointment to the Northampton Bucks County Municipal Authority**

Appoint Jamie Waters to the Library Board to fill an *unexpired* term through 12/31/2025

Appoint Edward Farling to the Northampton Bucks County Municipal Authority to fill an expired term through 12/31/2028.

**7. Appointment to the Planning Commission**

Appoint Steve Saddlemire to the Planning Commission to fill an expired term through 12/31/2027

Appoint Michael Bidwell to the Planning Commission as an (Alternate) to fill an expired term through 12/31/2027

Appoint Janet Kifolo to the Planning Commission as an (Alternate) to fill an expired term through 12/31/2027

**8. Appointment to the Veterans Advisory Commission**

Appoint Wendell Rich to the Veterans Advisory Commission to fill an expired term through 12/31/2026.

Appoint Thomas Yaegel to the Veterans Advisory Commission to fill an expired term through 12/31/2026.

Appoint David Reese to the Veterans Advisory Commission to fill an expired term through 12/31/2026.

**9. Appointment to the Zoning Hearing Board**

Appoint Dr. Richard Lynen to the Zoning Hearing Board to fill an expired term through 12/31/2026.

Appoint Michael Hartey to the Zoning Hearing Board as an (Alternate) to fill an *unexpired* term through 12/31/2024.

**Motion:**

A motion was made and seconded by (Salzer- Rose) to approve items under (O) Appointments to Boards and Commissions sections 1-9 as outlined in the minutes and by the Board Chairman Adam M. Selisker.

**Motion Passed 5-0.**

**Public Comment:**

Elizabeth Youse, a Resident questioned the 2010 Investment Policy that was approved tonight under item I. Mr. Pellegrino explained to Mrs. Youse this policy is a guideline for the investment of pension funds. This action is to reaffirm the Policy that was amended in 2010 and each year the Board must reaffirm this policy. Mr. Pellegrino also stated the Pension Committee is looking to amend the policy soon.

There being no further business, Chairman Selisker adjourned the meeting at 6:17 p.m.

Respectfully Submitted,

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Paula Gasper, Secretary