



Free Library of Northampton Township

Library Board Meeting

December 14, 2023

Board Members Present: Chip Heim (President), Janet Baker (Vice President), Eleanora Rosso, Charles Beem

Staff Present: Wayne Lahr (Library Director)

Citizens Present: Paula Gasper (Board of Supervisors Liaison)

Call to Order

President called the meeting to order at 7:09 PM.

Approval of October 2023 Minutes

The Board approved the November 2023 Meeting Minutes unanimously.

Reading of Library Mission and Vision Statement

- Gasper read the Mission and Vision Statements.

Friends of the Library Report

- Friends meeting was held 11/15/23.
- Friends approved to cover the cost of the new network switch & 6 computers – cost estimated to be \$8,000.

Library Director Report

- Overdrive e-book returning. This source for e-book materials is compatible with all Kindles. This will be effective mid-January. A consortium of 7 (of 12) community libraries have purchased the access for 2 years. Access to current e-book materials via cloudLibrary will continue.
- Discussion around metrics of Home Library assignments. Currently, 15,433 show Free Library of Northampton as their “home library.” 28% of these individuals are from outside Northampton Township.
- Café Space in Library – Wayne has been contacted by 2 people who are interested in using the space; he will advise after he follows up with people.
- Library is adding an evening ESL class to be held on Tuesdays.
- 5 Dell computers are available for sale on Facebook Marketplace.
- The Annual Appeal letter went out and, to date, we’ve collected 146 donations that total to \$7,892.28.

Computer and Acceptable Internet Use Policy

- Draft not finalized, will defer to January Board Meeting

Behavior Policy

- Wayne distributed a draft to Board members via email. Preliminary discussion around penalties for verbal harassment. Wayne will finalize draft for discussion and possible vote in January Board Meeting.

Strategic Plan

- Charlene shared via email a file of local businesses she obtained from Lisa Russo that may assist with Priority 2.
- Committee leaders to set expectations for timeline of goals at first meetings. There is no deadline for actions, but forward progress is expected.
- Committee leaders to share meeting times with other Board members so that they can attend should they wish to do so.
- Wayne shared with us a preliminary list of staff members who are interested in participating in the committees. He will send out a communication to the full staff to solicit volunteers and ensure everyone who wishes to participate has an opportunity to do so.

Public Comment

- None

For the Good of the Order / Miscellaneous

- In January we'll hold election of officers for the 2024 Library Board.

Adjournment

The meeting was adjourned at 8:25 PM.

Respectfully submitted,

Eleanora Rosso in place of Michael May

Date