

The agenda meeting of the Northampton Township Board of Supervisors was held at 6:00 pm.

Present were:

Adam M. Selisker
Barry Moore
Paula Gasper
Dr. Kimberly Rose
Robert Salzer
Michael Solomon
Joseph Pizzo
Amanda Fuller
Robert M. Pellegrino

Agenda items were reviewed and discussed.

The regular business meeting of the Northampton Township Board of Supervisors was called to order at 7:09 p.m.

Members of the Board present were:

Adam M. Selisker
Barry Moore
Paula Gasper
Dr. Kimberly Rose
Robert M. Salzer

Others present were:

Amanda Fuller, Township Engineer
Joseph Pizzo, Township Solicitor
Robert M. Pellegrino, Township Manager

Others absent were:

William Wert, Assistant Manager

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Selisker led the Pledge of Allegiance and held a moment of silence in support of the military, emergency service personnel, and Pennsylvania State Trooper Jacques Rougeau who was killed in the line of duty.

CHAIRMAN ANNOUNCEMENT

Chairman Selisker stated due to some misinformation on social media regarding the 39 Acres property. The 39 Acres property is not scheduled to be heard tonight and there is no new

information on the project to report. The grant application has been filed and no action can be taken until a decision is made on the grant application.

SPECIAL PRESENTATION

Chairman Selisker called forward Michael Dougherty of Win-Waste Innovations, Supervisor Rose, Supervisor Gasper, and Amy Wardle, on behalf of the Library, and Jennifer Fean, Parks and Recreation Director. Mr. Dougherty presented a check for \$10,000. The Library and the Parks and Recreation Department will receive \$5,000 each for programming at the Library and the concert series held by Parks and Recreation.

Dr. Rose called forward Jennifer Fean, Director of Parks and Recreation. Dr. Rose presented a proclamation to the Parks and Recreation Department in recognition of July as Parks and Recreation Month. Mrs. Fean thanked the Board for the recognition.

PUBLIC COMMENT

None was heard.

CONSENT ITEMS

The Board meeting minutes of May 24, 2023, were presented by Mrs. Gasper.

ACCOUNTS PAYABLE

The accounts payable of June 14, 2023, for \$1,351,542.93, and June 28, 2023, for \$2,841,721.77 was presented by Dr. Rose.

A motion was made and seconded (Salzer-Gasper) to approve the consent items. All consent items were approved by Unanimous Consent.

PUBLIC HEARINGS

None was heard.

NEW BUSINESS

Consider Preliminary/Final Plan of Subdivision and Land Development Plan, Bucks County Roses, SLD 22-1, Buck Road

Mr. Moore asked the applicants to introduce themselves.

Mr. Daniel McKenna, D.L. Howell & Associates Inc., Engineer for the project, and Mr. Thomas Kessler, Developer from KB Buck Road, LLC., (Buck Road Enterprises) introduced themselves for the record.

Mr. Moore stated a plan has been received for a property located along the northwestern side of Buck Road, approximately 550 feet southwest of the intersection of Buck Road and Spring

Avenue, has submitted a proposal to subdivide a 17.39-acre parcel into 15 lots along a new cul-de-sac. Proposed dwelling lots range from 0.92 to approximately 1.35 acres, with two open space lots containing .93 and .96 acres. The existing greenhouse and associated structures will be removed. An 80-foot-high wireless transmission tower and an associated structure are to remain on one of the proposed open-space lots. Public water and sewer will service the development.

The R-1 Single-Family District permits single-family residential uses on parcels having a minimum lot area of 40,000 square feet and a minimum lot width of 150 feet.

Discussion ensued among the Board and the applicant regarding the stormwater management facilities and the placement of these facilities on Lot 13 and the possibility of moving the stormwater management facilities to the open space.

The Board stated that based on several items discussed if the applicant would agree to an extension to come back before the Board of Supervisors with alternatives and an update to the plan.

Mr. Pizzo raised the question of time for an extension under the Municipal Planning Code (“MPC”). Mr. Kessler stated he believes it is in the original documents that the plan is valid until August 31, 2023, but agrees verbally to the extension. Mr. Pizzo asked Mr. Kessler to submit the agreement to an extension in writing and Mr. Kessler agreed.

Consider Authorization to Advertise a Public Meeting to Consider an Ordinance Amendment to Add a Stop Sign at the Intersection of Stoneyford and Signal Hill Roads

Mr. Salzer stated an ordinance amendment was provided that was recommended by McMahon Associates, the Township’s traffic engineer, to add a stop sign on the southbound approach of Stoneyford Road at its intersection with Signal Hill Road.

A motion was made and seconded (Salzer-Moore) to approve the advertisement of a public meeting on July 26, 2023, at 7 PM at the Township Building to consider an ordinance amending the Northampton Township Code, specifically Chapter 15, Motor Vehicles and Traffic, Part 2, to add a stop intersection on the southbound approach of Stoneyford Road at its intersection with Signal Hill Road.

Chairman Selisker called for Board and public comment. None was heard.

Motion Passed 5-0.

Consider Bid Award for Gasoline, Diesel, and #2 Heating Oil Agreement

Mr. Salzer stated on behalf of Bucks County Consortium, Northampton Township advertised in the Bucks County Courier Times for bids to purchase unleaded regular gasoline, ultra-low sulfur diesel fuel, and #2 heating oil for the contract period August 1, 2023, to July 31, 2024.

A tabulation sheet was provided that shows a summary of the bids received. The price we pay for these products is determined by the published price at the dock on the date of order plus a fixed per-gallon delivery fee.

FOR 5,999 GALLONS OR LESS:

Riggins, Inc., Vineland, NJ for unleaded regular gasoline at market price on the date of order plus 0.1890 cents per gallon delivery fee.

Riggins, Inc., Vineland, NJ for ultra-low sulfur diesel fuel at market price on the date of order plus 0.3290 cents per gallon delivery fee.

Wilson Oil and Propane, (AKA: Wilson of Wallingford), Wallingford, PA for #2 heating oil at market price on the date of order plus 0.3800 cents per gallon delivery fee.

FOR 6,000 GALLONS OR GREATER:

Petroleum Traders Corp, Fort Wayne, IN for unleaded regular gasoline at market price on the date of order minus -0.0270 cents per gallon delivery fee.

Petroleum Traders Corp, Fort Wayne, IN for ultra-low sulfur diesel fuel at market price on the date of order plus 0.0291 cents per gallon delivery fee.

Petroleum Traders Corp, Fort Wayne, IN for #2 heating oil at market price on the date of order plus 0.0244 cents per gallon delivery fee.

A motion was made and seconded (Salzer-Rose) to award a contract to Riggins, Inc., Vineland, NJ, for unleaded regular gasoline and ultra-low sulfur diesel, and Wilson Oil and Propane., Wallingford, Pa for #2 Heating oil, 5,999 Gallons or Less, **AND** award a contract to Petroleum Traders Corp, Fort Wayne, IN, for unleaded regular gasoline, ultra-low sulfur diesel, and #2 heating oil above 6,000 Gallons or Greater for the contract period August 1, 2023, to July 31, 2024, at the bid prices quoted to the Bucks County Consortium.

Chairman Selisker called for Board and public comment. None was heard.

Motion Passed 5-0.

Authorize the Sale of Surplus Equipment

Mrs. Gasper noted that Greg Hucklebridge, Public Works Director has indicated that there are surplus items available for resale. These items are expected to be valued at more than \$2,000 and as a result, can only be sold when authorized by the Board of Supervisors.

The Administration requests your approval to sell this equipment at a public auction on the Municibid website.

A motion was made and seconded (Gasper-Rose) to authorize the Township Administration to sell surplus equipment at public auction as recommended by the Department of Public Works in a memorandum dated June 15, 2023.

Chairman Selisker called for Board and public comment. None was heard.

Motion Passed 5-0.

Consider the Selection of the Wall of Honor Nominee

Dr. Rose explained the Northampton Township Wall of Honor is an award to recognize individuals who have made lasting contributions to the community and have contributed to the quality of life for the residents of Northampton Township, Bucks County PA. The objective of the Wall of Honor Program is to see that individuals who have made valuable and lasting contributions to the community are recognized. The honoree is selected by a committee based on the following specific criteria.

The individual or individuals selected will be honored with the placement of a plaque that will be mounted on the Wall of Honor located in the Township's Municipal Park for all to see and become a part of Northampton Township's history.

To be considered for this award, nominees: must have been a resident during the time of community service, contribution, or accomplishment; must have participated as a volunteer in activities and/or accomplishments that benefited or have had a positive impact on the lives of the residents of Northampton Township; demonstrated outstanding qualities of leadership, community spirit and would be considered a role model.

Each year, the Township solicits nominations from the public. The nominations are reviewed by the Wall of Honor Committee and if a nomination is deemed worthy, the Committee makes a recommendation to the Board on the recipient(s) for the Wall of Honor Award.

The Committee unanimously recommends to the Board of Supervisors that the 2023 Honoree for the Community Wall of Honor Award be Ed Ingle.

A motion was made and seconded (Rose-Gasper) to confirm the recommendation of the Wall of Honor Committee to Award Ed Ingle as the 2023 Recipient of the Northampton Township Wall of Honor Award. The quality of life for the residents of Northampton Township has been enhanced by Mr. Ingle who through his volunteer service made valuable and lasting contributions that make this community a great place to live, work and play! His life shall be celebrated and honored forever!

Chairman Selisker called for Board and public comment. None was heard.

Motion Passed 5-0.

Annual Report on Municipal Separate Storm Sewer System (MS4) Permit

Amanda Fuller, of Gilmore Associates and the Township Engineer, stated the Northampton Township's Municipal Separate Storm Sewer System (MS4) Permit was approved on May 15, 2019, and the Township has until May 2024 to complete the requirements of the current permit. These requirements are mandated by DEP for every municipality in Pennsylvania and the Township remains in compliance with the current requirements of the permit. As a part of the permit, the Township is required to construct several projects to help reduce stormwater pollution, for which the Township proposed the retrofit of 8-10 basins. The Township will submit its required annual report to DEP in September and will continue to comply with the DEP's requirements.

REPORTS

Dr. Rose made the following announcements:

- Summer-long camps began on Monday, June 26. The Parks and Recreation Department has welcomed approximately 400 campers, ages 5-15, and 75 staff members at four different camp locations.
- July is Parks and Recreation Month. The Parks and Recreation Summer Concert has kicked off and every Thursday night a free concert will be held at the Municipal Park Amphitheatre. Check the Parks and Recreation website for full concert information and rain date information.
- Discount tickets are available at the Parks and Recreation Office from 8:30 – 4:15 PM at the Township Administration Building for many popular attractions all summer long! Call the Parks and Recreation Office at 215-357-6800 to make sure we have the tickets you need before coming in!

- There is still room in a limited number of one-week specialty camps for July and August.
- The Senior Center has many classes, educational programs, special events, parties, and bus trips for ages 55 and older. Call the Center or stop by to learn more.
- Summer marks the beginning of the Senior Center's Membership year. The year runs from July 1st through June 30th. For an annual fee of just \$25, there's a long list of benefits to being a member of the center. These benefits include discounts on classes and bus trips, member-only events, an exclusive member-only coupon book with deals offered from local businesses, weekly e-blast news alerts, and a bi-monthly newsletter delivered to your home.
- Upcoming trips include the Wind Creek Casino in Bethlehem and the Dutch Apple Dinner Theatre in Lancaster to see Guys and Dolls. On Friday, August 4th the center will be holding a Boardwalk Blast-food, fun, music, and dancing with all of your favorite boardwalk treats and memorable seashore and summer tunes.
- If you have questions please do not hesitate to call (215) 357-8199 for more information or stop by the center located at 165 Township Road for a tour. The center's hours are Monday, Wednesday, and Friday 9 am – 3:30 pm, and Tuesday and Thursday 9 am – 8 pm. Another great source of information is the center's website at northamptonsc.com.

Mrs. Gasper made the following announcements:

- The Veterans Advisory Commission has been planning the next two events that will be held. Veterans Day, on November 11th at 10:00 am, and Wreath Day on December 2nd at 11:00 am.
- The Veterans Advisory Commission will not be holding meetings during July and August.
- Summer Quest 2023 has started. Two big family events coming up include Magician Ran'D Shine on Monday, July 10 at 6:30 pm and the Library is hosting the Da Vinci Science Center of Allentown and their program called "Grossology" on Tuesday, July 18 at 6:30 pm.
- The Library's Strategic Plan Committee has completed its writing of the first-ever Strategic Plan which will be reviewed by the Library Board and expected approval shall occur at the September Library Board meeting at which point they will recommend adoption by the Board of Supervisors.
- The Library Board will not meet in July and August.

Mr. Salzer made the following announcements:

- Welcomed Michael Sullivan as the new Executive Director of the Northampton Bucks County Municipal Authority. Mr. Sullivan replaced Mr. Thomas Zeuner.

Mr. Moore made the following announcements:

- The Planning Commission meeting for June was canceled due to a lack of agenda items.
- The Zoning Hearing Board met on June 12th to hear a few residential appeals and Land Development for the Mill Race Inn to renovate the building and add 39 condos was discussed.

Chairman Selisker made the following announcements:

- The use of an AED was implemented by 2 bystanders at the Park and it saved a life. CPR and AED training are very useful, you never know when you are going to need to use it.

MANAGER'S REPORT

- No Report.

ASSISTANT MANAGER'S REPORT

- No Report

SOLICITOR'S REPORT

- The Board met in an executive session tonight in between the agenda meeting and the Board meeting for approximately 30 minutes. Present for the Executive Session were the five (5) Board Members, the Township Manager, the Township Engineer, and Mr. Pizzo. One matter of pending litigation was discussed. No official action was taken during the executive session and no official action was taken at tonights meeting as a result of that executive session.

ENGINEER'S REPORT

- No Report.

PUBLIC COMMENT

Justin DeLisio, Spring Avenue, questioned the status of the Spring Avenue Development. Questioned escrow payments, deeds, and development questions. Mr. Pellegrino stated all questions at this stage must be directed to Mike Solomon, Director of Codes, Zoning and Planning Department.

Joe Johnson, 41 Grant Drive, followed up on questions he had from the previous meeting last month of the Board of Supervisors. Mr. Johnson read excerpts from the Board minutes and a resolution. Mr. Johnson would like an update on the Boards involvement with the Rails to Trails project. Mr. Pellegrino reiterated this is a County project. At the time the County is ready for design the County will notify the Township and reach out to the affected residents. The Township will be involved in the safety of the property, access points, and privacy of the affected residents. The County will be in design for at least six months and if residents have concerns or issues the

Township will help them. The Board approved the concept. Township Staff will be working closely with the County once the project starts.

The meeting was adjourned at 8:48 pm.

Respectfully Submitted,

Paula Gasper, Secretary