



Free Library of Northampton Township

Library Board Meeting

March 9, 2023

Board Members Present: Eleanora Rosso, Chip Heim (President), Michael May (Secretary), Charles Beem, Jessica Freundel, Janet Baker (Vice President), and Charlene DiSarlo (Treasurer)

Staff Present: Wayne Lahr (Library Director)

Citizens Present: None

Call to Order

President called the meeting to order at 7:03 PM.

Approval of February, 2023 Minutes

The Board approved the February 2023 Meeting Minutes unanimously.

Library Director's Report

- Annual report was completed and reviewed and signed off by the Board's President and Treasurer. It is currently being reviewed by the State.
- There are currently three open positions, library clerk, part-time reference librarian, and full-time reference librarian archivist and applicants are being reviewed.
- Every Thursday, a new service, Book A Librarian will be offered; 4 60-minute time slots available by reservation, mainly for technology assistance.

Consortium Agreement

- Bucks County Free Library has sent formal letters regarding the termination of our Consortium Agreement, effective 3/1/2024. A lack of appropriate funding for District IT services has arisen due to costs growing to more than BCFL could afford. The Director will be working with members from other libraries regarding identifying finances to continue receiving IT services via Consortium in a new agreement which will split those cost overages to all county libraries.
- The Director will also be meeting with the Township and a SystemsNet representative to gauge the feasibility of FLNT transitioning to the Township's IT provider.

"Book a Wayne"

- Director will meet with the individual Board members to tour the library and explain its services by appointment with Board members.
- At each future Board meeting, the Director will show and demonstrate to the Board at least one E-Resource being offered by the library.

On-Boarding New Board Members

- Explore providing new board members an explanation of the library, such as an overview of the budget, introduction of the staff's functions, Bylaws, library services, etc.
- Continue exploring and potentially finalize this on-boarding process during future meetings.
- Exploration of critical attributes of Board Members will also be explored during future meetings.

Strategic Plan Status

- The Director provided a brief summary of the Strategic Plan in its current unfinished state. The summary outlined the newly written Guiding Principles and the four newly-named Strategic Priorities.
- The Strategic Planning Committee met on March 2, 2023 to finalize the Principles, Strategic Priorities and their definitions, and the Strategic Objectives and Actions for the first Priority. The goal of the next Committee meeting is to finalize the other three Priorities' Objectives and Actions.
- Within a few months, a finalized Strategic Plan will be presented at a Board meeting.
- The tentative completion time of the Plan is 2026.

Friends of the Library Report

- The next meeting of the Friends group is scheduled for Wednesday, March 15, 7:00 PM, at the library.
- Eleanora Rosso will be attending the meeting as a Board liaison in lieu of Michael May.

Public Comment

None

For the Good of the Order / Miscellaneous

None

Adjournment

The meeting was adjourned at 8:01 PM.

Respectfully submitted,

Michael May, Secretary

Date