



Free Library of Northampton Township

Library Board Meeting

January 12, 2023

Board Members Present: Eleanora Rosso (President), Michael May (Vice-President), Charles Beem (Secretary), Jessica Freundel, Janet Baker, Charlene DiSarlo

Staff Present: Wayne Lahr (Library Director)

Citizens Present: None

Call to Order

Eleanora called the meeting to order at 7:02 PM.

Welcome New Board Member

Jessica Freundel was officially welcomed to the Library Board to complete the term vacated by the last member. Jessica provided some detailed background on her career and family experiences.

Approval of December 2022 Minutes

The Board approved the December 2022 Meeting Minutes unanimously.

Library Director's Report

- Our next Author visit is scheduled for Monday, January 30, 6:00 PM, featuring Martha Beck and her book "The Way of Integrity: Finding the Path to Your True Self."
- The new cash register arrived on Friday, January 7 and staff training has commenced.
- Kathleen Loudon, our new Reference Librarian, will be featured in this week's email newsletter with our new feature, Staff Book Picks.
- Our self-checkout kiosks had an increase of 11% in check-out rate by our patrons since January 2022.
- Based on data analysis, cloudLibrary usage (e-books and e-audiobooks) for FLNT patrons, from August through November 2022, was approximately 8.7% of the county-wide usage.
- Carpets throughout the building are being cleaned on February 20.
- The family of E. Vivian Burton has donated \$1,040 and created an endowment for purchasing a few award-winning children's books each year for as long as the funds last.
- The Director has completed 36 hours of Continuing Education credit training in 2022.

Finalize Mission / Vision Statement

The Board has unanimously approved the final versions of the statements. They are as follows:

Mission Statement

The Free Library of Northampton Township fosters an educated and vibrant community by providing free and equitable access to information and services that nurture lifelong learning, cultural enrichment, and professional growth in a safe and welcoming space.

Vision Statement

The Free Library of Northampton Township will be a catalyst for blending curiosity, serendipity, and innovation by providing equal access to information and resources. We will excel in creating meaningful connections, providing opportunities for learning and entertainment, and offering locally curated collections, programs and services. The welcoming staff and comfortable spaces will foster an atmosphere of community.

Strategic Plan Status

- In December, Janet Braker and Eleanora Rosso provided an opportunity for library staff to meet with them to provide information about the how the Plan is evolving so far and to allow for questions and concerns to be voiced related to the Plan.
- A staff member recommended exploring connections with social service agencies that may be able to provide assistance on the premises to library visitors and who could provide resource help to the staff.
- A log will be created to track the frequency of the social services requests by visitors at the Reference Desk.
- Janet stated the timeline to complete the Strategic Plan writing is by April 2023
- The next meeting of the Committee is February 2, 6:30 PM, at the library.

Friends of the Library Report

The next meeting of the Friends group is scheduled for Wednesday, March 15, 7:00 PM, at the library.

Election of 2023 Library Board Officers

Nominations for officers were made at the December 2022 meeting. All Officers were voted in to their offices unanimously during this meeting. Library Board officers for 2023 are as follows:

Russell "Chip" Heim, President
Janet Braker, Vice-President
Michael May, Secretary
Charlene DiSarlo, Treasurer

Public Comment

None

For the Good of the Order / Miscellaneous

None

Adjournment

The meeting was adjourned at 7:50 PM.

Respectfully submitted,

Michael May, Secretary

Date