The agenda meeting of the Northampton Township Board of Supervisors was held at 6:30 pm.

Present were:

Adam M. Selisker

Barry Moore

Paula Gasper

Dr. Kimberly Rose

Robert J. Salzer

Robert M. Pellegrino

William Wert

Agenda items were reviewed and discussed.

**OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS**

The following officials were sworn in by Judge Robert Mellon:

* + - Brian Zavodnick, Constable
    - Beth Rodman, Auditor
    - Vincent Deon, Tax Collector
    - Paula Gasper, Township Supervisor
    - Robert Salzer, Township Supervisor

The organizational meeting of the Northampton Township Board of Supervisors was called to order at 7:00 p.m.

Members of the Board of Supervisors present were:

* Adam M. Selisker
* Barry Moore
* Paula Gasper
* Dr. Kimberly Rose
* Robert J. Salzer

Others present were:

* Robert Pellegrino, Township Manager

**PLEDGE OF ALLEGIANCE**

Chairman Selisker led the Pledge of Allegiance and held a moment of silence in support of military and emergency services personnel.

**Election of Board Chairman for 2022**

A motion was made and seconded (Rose-Moore) to elect Adam M. Selisker as Chairman of the Board of Supervisors for 2022. **Motion Passed 5-0.**

**Election of Board Vice-Chairman for 2022**:

A motion was made and seconded (Gasper-Rose) to elect Barry Moore as Vice-Chairmanfor 2022**. Motion Passed 5-0.**

**Election of Board Secretary for 2022**:

A motion was made and seconded (Salzer-Rose) to elect Paula Gasper as Board Secretary for 2022. **Motion Passed 5-0.**

**Election of Board Treasurer for 2022**:

A motion was made and seconded (Moore-Salzer) to elect Dr. Kimberly Rose as Board Treasurer for 2022. **Motion Passed 5-0.**

**Appointment of Assistant Secretary for 2022:**

A motion was made and seconded (Rose-Salzer) to appoint Robert Pellegrino as Assistant Secretary for 2022. **Motion Passed 5-0.**

**Board Liaison Appointments:**

Chairman Selisker made the following Board liaison appointments and assignments:

**Adam M. Selisker, Chairman**

* + Public Safety
    - Police Protection Services
    - Fire Protection Services
    - Emergency Medical Services
    - Emergency Management
    - Northampton Valley Country Club
    - PSATS Voting Delegate

**Barry Moore, Vice-Chairman**

* + Community Development and Planning
    - Code Enforcement
    - Planning Commission
    - Planning and Zoning Administration
    - Zoning Hearing Board
  + Financial Affairs
    - Administration
    - Finance
    - Personnel
    - Pension Committee
    - Insurance

**Paula Gasper, Secretary**

* + 300Year Celebration Coordinator
  + Blighted Property Review Committee
  + Free Library of Northampton
  + Veterans Advisory Commission
  + Veterans Advisory Commission

**Dr. Kimberly Rose, Treasurer**

* + Parks and Facilities
* Recreation Programs and Services
  + James E. Kinney Senior Center
  + SWBSWAC Representative

**Robert J. Salzer, Member**

* + Historical Commission
  + Northampton Bucks County Municipal Authority
  + Public Works and Facilities
* Public Works Services
* Public Facilities

**Resolutions and Motions:**

1. **Resolution R-22-1 Setting Bond Limits**

A motion was made and seconded (Rose-Moore) to adopt Resolution R-22-1 fixing the bond amounts for Township Officers for the 2022 calendar year at $1,000,000 for the Treasurer, $1,000,000 for the Township Manager, and $3,000,000 for the Finance Director. **Motion Passed 5-0**.

1. **Resolution R-22-2 Approving the Real Estate Tax Levy for 2022**

A motion was made and seconded (Rose-Salzer) to adopt Resolution R-22-2 establishing the real estate tax millage for the 2022 calendar year as follows: General Fund 8.8747 mils, Fire Fund 3.0000 mils, Parks and Recreation Fund 1.6280 mils, Ambulance Fund 0.7500 mils, Debt Service Fund 4.5597 mils, Library Fund 1.7284 mils, Road Maintenance Fund 0.5000 mils, and Road Equipment Fund 0.5703 mils, for a total of 21.5111 mils. **Motion Passed 5-0.**

1. **Board of Supervisors Meeting Schedule for 2022**

A motion was made and seconded (Salzer-Gasper) to set the Board of Supervisor meeting dates for 2022 as follows: January 26, February 23, March 23, April 27, May 25, June 22, July 27, August 24, September 28, October 26, November 8 (Budget Workshop) - 6:00 p.m., November 16, December 14, and January 2, 2023 (Board Reorganization).

The Board will meet at 6:00 p.m. before each regular meeting to review the agenda and the televised meeting will begin at 7:00 p.m. **Motion Passed 5-0**.

1. **Set 2022 Holiday Schedule for Non-Union Employees**

A motion was made and seconded (Salzer-Moore) to approve the 2022 holiday schedule for non-union employees as follows: January 3-New Year’s Day, February 21-President’s Day, April 15, Good Friday, May 30-Memorial Day, July 4-Independence Day, September 5-Labor Day, October 10-Columbus Day, November 24-Thanksgiving Day, November 25-Day after Thanksgiving Day, December 23-Christmas Eve, December 26-Christmas Day, and December 30-New Year’s Eve. The Township Administration building will be closed starting Friday, December 23, 2022, through Monday, January 2, 2023, and reopen on Tuesday, January 3, 2023. **Motion Passed 5-0.**

1. **Establishment of the Mileage Reimbursement Rate for 2022**

A motion was made and seconded (Rose-Moore) to approve the 2022 mileage reimbursement rate at the rate established by the Internal Revenue Service. **Motion passed 5-0.**

1. **Designation of Financial Institutions as Official Depositories for Township Funds**

A motion was made and seconded (Rose-Salzer) to appoint TD Bank as the Official Depository for township funds in 2022 and designate any banking or financial institution in the township meeting the criteria outlined in Section 708 of the Second-Class Township Code as authorized depositories for the investment of idle funds. **Motion Passed 5-0.**

1. **Re-Affirming Providers of Township Insurance Policies**

A motion was made and seconded (Gasper-Rose) to appoint Delaware Valley Insurance Trust, Delaware Valley Workers Compensation Trust, and Delaware Valley Health Insurance Trust as providers for General Liability, Workers Compensation, and Employee Health Insurance, The Hartford Group as brokers for Life Insurance, for Short and Long Term Disability, and Paist & Noe Inc., as the broker of record for Employee Performance and Public Official Bonds for the year 2022 or until they are replaced. **Motion passed 5-0.**

1. **Resolution R-20-3 Adopting a Fee Schedule for 2022**

A motion was made and seconded (Salzer-Rose) to approve Resolution R-22-3 adopting the revised Northampton Township fee schedule effective January 5, 2022. **Motion Passed 5-0.**

1. **Investment Policy Statement for 2022**

A motion was made and seconded (Moore-Salzer) to re-affirm the investment policy statement adopted by the Board on January 21, 2010, for 2022 that guides the investment of employee pension funds. **Motion Passed 5-0.**

**Appointment of Professional Consultants:**

1. **Appointment of Township Solicitor**

A motion was made and seconded (Moore - Rose) to appoint Rudolph, Clark LLC with Joseph Pizzo as special counsel as Township Solicitor for 2022. **Motion Passed 5-0.**

1. **Appointment of Township Engineer**

A motion was made and seconded (Rose-Moore) to appoint the firm of Gilmore & Associates as Township Engineer for 2022. **Motion Passed 5-0.**

1. **Appointment of Township Planner**

A motion was made and seconded (Gasper-Moore) to appoint Pennoni Associates as the Township Planner for 2022. **Motion Passed 5-0.**

1. **Appointment of Labor Attorney**

A motion was made and seconded (Salzer-Moore) to appoint the firm of Offit/Kurman Attorneys with Neil Morris assigned as the Township Labor Attorney for 2022**. Motion Passed 4-1. (With Dr. Rose voting nay).**

1. **Appointment of Traffic Engineer**

A motion was made and seconded (Salzer-Rose) to appoint McMahon Associates as Township Traffic Engineer for 2022. **Motion Passed 5-0.**

**Board and Commission Appointments:**

1. **Appointment of Vacancy Chairman**

A motion was made and seconded (Moore-Salzer) to appoint David Breidinger as Chairman of the Vacancy Board for 2022. **Motion Passed 5-0.**

1. **Appointment to Blighted Property Committee**

A motion was made and seconded (Gasper-Moore) to appoint Jeff Jobes to the Blighted Property Committee to fill an expired term through 12/31/2022. **Motion Passed 5-0.**

Chairman Selisker appointed Richard Smith to the Blighted Property Committee to fill an expired term through 12/31/2022.

1. **Appointment to Building Code Board of Appeals**

A motion was made and seconded (Moore-Rose) to appoint Timothy Hoban to the Building Code Board of Appeals to fill an expired term through 12/31/2026. **Motion Passed 5-0.**

1. **Appointment to Historical Commission**

A motion was made and seconded (Salzer-Rose) to appoint David Lauer to the Historical Commission to fill an expired term through 12/31/2026. **Motion Passed 5-0.**

1. **Appointment to the Library Board**

A motion was made and seconded (Gasper-Rose) to appoint Eleanor Rosso to the Library Board to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

A motion was made and seconded (Gasper-Rose) to appoint Charles Beem to the Library Board to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

A motion was made and seconded (Gasper-Rose) to appoint Marcia Lyons-DiCamillo to the Library Board to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

1. **Appointment to the Northampton Bucks County Municipal Authority**

A motion was made and seconded (Salzer-Moore) to appoint Charles Rehm to the Northampton Bucks County Municipal Authority to fill an expired term through 12/31/2026. **Motion Passed 5-0.**

1. **Appointment to the Parks and Recreation Board**

A motion was made and seconded (Rose-Moore) to appoint Steve Bryer to the Parks and Recreation Board to fill an expired term through 12/31/2026. **Motion Passed 5-0.**

A motion was made and seconded (Rose-Moore) to appoint Mary Anderson to the Parks and Recreation Board to fill an expired term through 12/31/2026. **Motion Passed 5-0.**

1. **Appointment to the Planning Commission**

A motion was made and seconded (Moore-Rose) to appoint Edward Ingle to the Planning Commission to fill an expired term through 12/31/2025. **Motion Passed 5-0.**

A motion was made and seconded (Moore-Rose) to appoint Mark Shapiro to the Planning Commission to fill an expired term through 12/31/2025. **Motion Passed 5-0.**

1. **Appointment to the Veterans Advisory Commission**

A motion was made and seconded (Gasper-Rose) to appoint Faust Capobianco to the Veterans Advisory Commission to fill an expired term through 12/31/2024.

A motion was made and seconded (Gasper-Rose) to appoint Erik Saracino to the Veterans Advisory Commission to fill an expired term through 12/31/2024.

1. **Appointment to the Zoning Hearing Board and Zoning Hearing Board Alternate**

A motion was made and seconded (Moore-Rose) to appoint Ted Hauptman to the Zoning Hearing Board to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

A motion was made and seconded (Moore-Salzer) to appoint Dan Wasserstrom to the Zoning Hearing Board as an **Alternate** to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

A motion was made and seconded (Moore-Salzer) to appoint Dr. Richard Lynen to the Zoning Hearing Board as an **Alternate** to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

**NEW BUSINESS**

**Consider a Resolution Opposing Proposed Changes to Local State Representative District Boundaries**

Mr. Moore outlined the proposed resolution that opposes the Preliminary Re-apportionment plan to locate Northampton Township within two different Legislative districts.

A motion was made and seconded (Moore-Rose) to approve Resolution R-22-4 opposing the proposed Reapportionment Plan of the Pennsylvania Legislative Reapportionment Commission that would separate Northampton Township into two different legislative districts and eliminate the singular and unified representation the Township has enjoyed for the past 40 years as part of the 178th Legislative District.

Chairman Selisker called for Board comment.

Discussion ensued with the Board members in agreement this would not be beneficial to Northampton and its residents and the resolution is necessary to show Northampton opposes this proposed legislation.

**Motion Passed 5-0.**

The Board directed the Township Manager to immediately send the resolution to the Reapportionment Commission.

Dr. Rose also asked the Resolution and the link to oppose be posted on the Township website.

**Public Comment:**

There was no public comment.

There being no further business, Chairman Selisker adjourned the meeting at 7:37 p.m.

Respectfully Submitted,

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Paula Gasper, Secretary