

The agenda meeting of the Northampton Township Board of Supervisors took place virtually using the Zoom platform. The virtual meeting was called to order at 6:30 pm.

Present were:

Adam Selisker
Eileen Silver
Dr. Kimberly Rose
Frank O'Donnell
Barry Moore
Robert Pellegrino
William Wert

Agenda items were reviewed and discussed.

The organizational meeting of the Northampton Township Board of Supervisors was called to order at 7:30 p.m.

Members of the Board of Supervisors present were:

- Barry Moore
- Eileen Silver
- Dr. Kimberly Rose
- Frank O'Donnell
- Adam Selisker

Others present were:

- Robert Pellegrino, Township Manager

PLEDGE OF ALLEGIANCE

Chairman Selisker led the Pledge of Allegiance and held a moment of silence in support of military and emergency services personnel.

CHAIRMAN ANNOUNCEMENTS

Chairman Selisker explained the procedures for public comment and how to email questions to be read and answered. Chairman Selisker also provided an update on the status of the Township and its operations.

Election of Board Chairman for 2021

A motion was made and seconded (Rose-O'Donnell) to elect Adam Selisker as Chairman of the Board of Supervisors for 2021. **Motion Passed 5-0.**

Election of Board Vice-Chairman for 2021:

A motion was made and seconded (O'Donnell-Moore) to elect Eileen Silver as Vice-Chairman for 2021. **Motion Passed 5-0.**

Election of Board Secretary for 2021:

A motion was made and seconded (Silver-Rose) to elect Frank O'Donnell as Board Secretary for 2021. **Motion Passed 5-0.**

Election of Board Treasurer for 2021:

A motion was made and seconded (O'Donnell-Silver) to elect Dr. Kimberly Rose as Board Treasurer for 2021. **Motion Passed 5-0.**

Appointment of Assistant Secretary for 2021:

A motion was made and seconded (Rose-Moore) to appoint Robert Pellegrino as Assistant Secretary for 2021. **Motion Passed 5-0.**

Board Liaison Appointments:

Chairman Selisker made the following Board liaison appointments and assignments:

Adam Selisker, Chairman

- Public Safety
 - Police Protection Services
 - Fire Protection Services
 - Emergency Medical Services
 - Emergency Management
- Northampton Valley Country Club

Eileen Silver, Vice-Chairman

- Co-Chair 300 Year Celebration
- Free Library of Northampton
- Blighted Property Review Committee
- PSATS Voting Delegate
- SWBSWAC Representative

Frank O'Donnell, Secretary

- Northampton Bucks County Municipal Authority
- Public Works and Facilities

- Public Works Services
- Public Facilities
- Veterans Advisory Commission

Dr. Kimberly Rose, Treasurer

- Parks and Recreation
 - Park Facilities
 - Parks and Recreation Programs
- James E. Kinney Senior Center
- Historical Commission

Barry Moore, Member

- Community Development and Planning
 - Code Enforcement
 - Planning Commission
 - Planning and Zoning Administration
 - Zoning Hearing Board
- Financial Affairs
 - Administration
 - Finance
 - Personnel
 - Pension Committee
 - Insurance

Resolutions and Motions:

1. Resolution R-21-1 Setting Bond Limits

A motion was made and seconded (O'Donnell - Rose) to adopt Resolution R-21-1 fixing the bond amounts for Township Officers for the 2021 calendar year at \$1,000,000 for the Treasurer, \$1,000,000 for the Township Manager, and \$3,000,000 for the Finance Director. **Motion Passed 5-0.**

2. Resolution R-21-2 Approving the Real Estate Tax Levy for 2021

A motion was made and seconded (Rose-Moore) to adopt Resolution R-21-2 establishing the real estate tax millage for the 2021 calendar year as follows: General Fund 6.0247 mils, Fire Fund 3.0000 mils, Parks and Recreation Fund 1.6280 mils, Ambulance Fund 0.5000 mils, Debt Service Fund 4.5597 mils, Library Fund 1.7284 mils, Road Maintenance Fund 0.5000 mils, and Road Equipment Fund 0.5703 mils, for a total of 18.5111 mils. **Motion Passed 5-0.**

3. Board of Supervisors Meeting Schedule for 2021

A motion was made and seconded (Silver-Rose) to set the Board of Supervisor meeting dates for 2021 as follows: January 27, February 24, March 24, April 28, May 26, June 23, July 28, August 25, September 22, October 27, November 9 (Budget Workshop) - 6:00 p.m., November 17, December 15, and January 3, 2022 (Board Reorganization).

The Board will meet at 6:00 p.m. before each regular meeting to review the agenda and the televised meeting will begin at 7:30 p.m. **Motion Passed 5-0.**

4. Set 2021 Holiday Schedule for Non-Union Employees

A motion was made and seconded (Silver-Rose) to approve the 2021 holiday schedule for non-union employees as follows: January 1-New Year's Day, February 15-President's Day, April 2, Good Friday, May 31-Memorial Day, July 5-Independence Day, September 6-Labor Day, October 11-Columbus Day, November 25-Thanksgiving Day, November 26-Day after Thanksgiving Day, December 24-Christmas Eve, December 27-Christmas Day, and December 31-New Year's Eve. The Township Administration building will be closed starting Friday, December 24, 2021, through Monday, January 3, 2022, and reopen on Tuesday, January 4, 2022. **Motion Passed 5-0.**

5. Establishment of the Mileage Reimbursement Rate

A motion was made and seconded (Rose-Moore) to approve the 2021 mileage reimbursement rate at the rate established by the Internal Revenue Service. **Motion passed 5-0.**

6. Designation of Financial Institutions as Official Depositories for Township Funds

A motion was made and seconded (Rose-O'Donnell) to appoint TD Bank as the Official Depository for township funds in 2021 and designate any banking or financial institution in the township meeting the criteria outlined in Section 708 of the Second-Class Township Code as authorized depositories for the investment of idle funds. **Motion Passed 5-0.**

7. Re-Affirming Providers of Township Insurance Policies

A motion was made and seconded (Moore-Silver)) to appoint Delaware Valley Insurance Trust, Delaware Valley Workers Compensation Trust, and Delaware Valley Health Insurance Trust as providers for General Liability, Workers Compensation, and Employee Health Insurance, The Hartford Group as brokers for Life Insurance, for Short and Long Term Disability, and Paist & Noe Inc., as the broker of record for Employee Performance and Public Official Bonds for the year 2021 or until they are replaced. **Motion passed 5-0.**

8. Resolution R-20-3 Adopting a Fee Schedule for 2021

A motion was made and seconded (Moore-O'Donnell) to approve Resolution R-21-3 adopting the revised Northampton Township fee schedule effective January 6, 2021. **Motion Passed 5-0.**

9. Resolution R-21-4 Establishing Tax Collector Fees

A motion was made and seconded (Moore- Silver) to approve Resolution R-21-4 establishing tax certification fees, overdraft charges, and duplicate bill fees to be charged by the Northampton Township Tax Collector. **Motion Passed 5-0.**

10. Investment Policy Statement for 2021

A motion was made and seconded (O'Donnell-Rose) to re-affirm the investment policy statement adopted by the Board on January 21, 2010, for 2021 that guides the investment of employee pension funds. **Motion Passed 5-0.**

Appointment of Professional Consultants:

1. Appointment of Township Solicitor

A motion was made and seconded (Moore - Rose) to appoint Rudolph, Clark LLC with Joseph Pizzo as special counsel as Township Solicitor for 2021. **Motion Passed 5-0.**

2. Appointment of Township Engineer

A motion was made and seconded (O'Donnell-Rose) to appoint the firm of Gilmore & Associates as Township Engineer for 2021. **Motion Passed 5-0.**

3. Appointment of Township Planner

A motion was made and seconded (Silver-Moore) to appoint Pennoni Associates as the Township Planner for 2021. **Motion Passed 5-0.**

4. Appointment of Labor Attorney

A motion was made and seconded (Silver-Moore) to appoint the firm of Offit/Kurman Attorneys with Neil Morris assigned as the Township Labor Attorney for 2021. **Motion Passed 4-1. (With Dr. Rose voting nay).**

5. **Appointment of Traffic Engineer**

A motion was made and seconded (Rose-Silver) to appoint McMahon Associates as Township Traffic Engineer for 2021. **Motion Passed 5-0.**

Board and Commission Appointments:

1. **Appointment of Vacancy Chairman**

A motion was made and seconded (Silver-O'Donnell) to appoint David Breidinger as Chairman of the Vacancy Board for 2021. **Motion Passed 5-0.**

2. **Appointment to Blighted Property Committee**

A motion was made and seconded (Silver-Rose) to re-appoint Jeff Jobes to the Blighted Property Committee to fill an expired term through 12/31/2021. **Motion Passed 5-0.**

Chairman Selisker appointed Richard Smith to the Blighted Property Committee to fill an expired term through 12/31/2021.

3. **Appointment to Historical Commission**

A motion was made and seconded (Rose-Silver) to appoint Augusto Gregori to the Historical Commission to fill an unexpired term through 12/31/2022. **Motion Passed 5-0.**

A motion was made and seconded (Rose-O'Donnell) to appoint John "Jack" Kay to the Historical Commission to fill an expired term through 12/31/2025. **Motion Passed 5-0.**

4. **Appointment to the Library Board**

A motion was made and seconded (Silver-O'Donnell) to appoint Dr. Michael May to the Library Board to fill an expired term through 12/31/2023. **Motion Passed 5-0.**

5. **Appointment to the Planning Commission**

A motion was made and seconded (Moore-Silver) to re-appoint Patrick McGuigan to the Planning Commission to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

A motion was made and seconded (Moore-Rose) to appoint Michael Enz to the Planning Commission to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

6. Appointment to the Veterans Advisory Commission

A motion was made and seconded (O'Donnell-Rose) to appoint Wendell Rich to the Veterans Advisory Commission to fill an expired term through 12/31/2023.

A motion was made and seconded (O'Donnell-Rose) to appoint David Reese to the Veterans Advisory Commission to fill an expired term through 12/31/2023.

A motion was made and seconded (O'Donnell-Rose) to appoint Thomas Yaegel to the Veterans Advisory Commission to fill an expired term through 12/31/2023.

The Board appointed Wendell Rich, David Reese, and Thomas Yaegel under one motion. **Motion Passed 5-0.**

7. Appointment to the Wall of Honor Committee

A motion was made and seconded (Rose-Moore) to appoint Gary Stoerrle Jr. (**Township Resident Position**) to the Wall of Honor Committee to fill an expired term through 12/31/2022. **Motion Passed 5-0.**

A motion was made and seconded (Moore-O'Donnell) to appoint Dr. Kimberly Rose (**Board Member Position**) to the Wall of Honor Committee to fill an expired term through 12/31/2022. **Motion Passed 5-0.**

8. Appointment to the Zoning Hearing Board

A motion was made and seconded (Moore-O'Donnell) to appoint Michael Hartey to the Zoning Hearing Board to fill an expired term through 12/31/2023. **Motion Passed 5-0.**

9. Appointment to the Northampton Bucks County Municipal Authority

A motion was made and seconded (Silver-Moore) to appoint Frank O'Donnell to the Northampton Bucks County Municipal Authority to fill an expired term through 12/31/2025. **Motion Passed 3-0-1 (with Mr. O'Donnell Abstaining and Dr. Rose voting nay).**

Discussion ensued with Dr. Rose explaining her decision to vote nay on Mr. O'Donnell's appointment. Dr. Rose stated it is her view that elected officials should not serve on Township Boards and Commissions and there is a stipend of \$3,000 for the seat on the Municipal Authority. Mrs. Silver stated Mr. O'Donnell brings a lot of value to the Board and other elected Board members have held these types of positions in the past. Dr. Rose stated if it was next year and Mr. O'Donnell was not on the Board of Supervisors she would have voted for him.

Chairman Announcements

- The Township Library is closed for construction but will continue its curbside service.
- The Township as a whole handled the Pandemic well. First Responders took their roles to the next level. Departments disinfecting and obtaining PPE's. The administration continued operations effectively and efficiently and kept everything in motion.
- At this time there is not an ETA for opening the Administration Building to the public.
- The Board continued to bring meetings to the public although virtually it still allowed for public participation.
- Thanked everyone for their cooperation.

Mrs. Silver complimented the Fire Department and bringing Santa to the community. Mr. O'Donnell echoed her sentiments and stated the adults appreciated it as much as the children. Dr. Rose thanked the Parks and Recreation Department and the Administration for getting Dembowski Park decorated for the holidays.

Public Comment:

There was no public comment.

There being no further business, Chairman Selisker adjourned the meeting at 8:12 p.m.

Respectfully Submitted,

Frank O'Donnell, Secretary